



## *Wedding packages*

**You dream to share your love story with your friends and family.**

**You dream of an exquisite reception.**

**You want your dream wedding to become true.**

**Marie-Claude Chopin, Event Planner**

**T 450 405.8126 | [info@marieclaudeschopin.com](mailto:info@marieclaudeschopin.com) | [www.marieclaudeschopin.com](http://www.marieclaudeschopin.com)**

Accompanying you in planning your wedding is to help you: prepare the ceremony; find and book a location for the reception; choose and elaborate a theme; select vendors for rental equipment, catering, flowers, musicians; prepare a checklist and a timetable of actions to be done up to the Big Day; prepare the budget, design the decor... and, in a few words, **be your partner through the entire preparation of your wedding.**

I offer a range of services adapted to your needs to ensure that your wedding is the most beautiful day of your life:

- Define your needs and taste
- Establish a timetable of actions until the Big Day
- Discuss and define each step of the wedding preparation
- Prepare a budget in relation with the theme of your wedding
- Seek and book the location for the ceremony and for the reception
- Submit ideas for the invitations, the music, the decor, etc.
- Elaborate a concept for the decor of the ceremony and the reception
- Find decoration articles and accessories
- Select and book all the vendors, according to your needs i.e. invitations, wedding attire, musicians, Master of Ceremony, photographer, florist, limousine, etc.

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- Assistance in choosing the invitations, ordering, preparing, mailing and follow-up if needed
- Accommodation listing for your guests
- Floor plan for the reception
- Final meeting one to two weeks prior to the wedding to establish a detailed timeline of the Big Day
- Coordination of the rehearsal
- Supervision and coordination of the suppliers and of all the details on the wedding day
- Distribution of the final payments to the vendors

And much more...

**A detailed scenario of all the stages ensures a perfect and harmonious unfolding great day.**

**The day of her marriage, the future bride must take pleasure to prepare herself and leave the coordination of the day to a professional.**

**As your wedding planner, my role will consist in:**

- ♥ *Being your partner throughout all the preparation of your wedding*
- ♥ *Using my artistic sense to imagine an exquisite wedding day*
- ♥ *Being attentive to every detail*
- ♥ *Saving you time and money*
- ♥ *Selecting professional, competent and attentive suppliers*
- ♥ *Making it a very special day for you and your fiancé*

**CREATIVITY, QUALITY & STYLE.**

**Marie-Claude Chopin  
Event Planner**